



A Shelter for Hope and Healing

MISSION

Terebinth refuge is a Christ-centered shelter and safe home that brings hope, healing services, and freedom to sexually exploited and trafficked women.

JOB SUMMARY

Position: Overnight Advocate

Reports To: Program Director

Classification: Full Time Hourly (Starting \$17.00)

Other Contacts: Clients, Staff, Community Partners (ie, Law Enforcement, Sexual Assault Center, Community Detox).
General Public

The Overnight Advocate is to develop and maintain functional relationships with the residents in an advocacy capacity, which encourages each client to attain the highest degree of success and positive change through teaching, advising and supporting. The overnight advocate will help meet the specialized needs of the residents and work in collaboration with, and support day staff in meeting those specific needs. The overnight advocate provides trauma-informed care to support residents. Overnight staff assists and supports day staff by completing various administrative and household duties.

RESPONSIBILITIES

- Overnight Advocate work overnight shifts in the safe home directly interacting with residents and is awake and available to support residents as needed during sleeping hours.
- Provide clients with a safe and supportive environment; through functional, healthy, appropriate boundaries and balanced relationships, which demonstrate the love of Christ. All staff are responsible to assist in promoting a high quality of learning, skill building and self-discovery for each client.
- Overnight staff are expected to monitor the house/residents, doing checks on an hourly basis.
- Provide supportive documentation and charting duties along with occasional household duties such as meal prep and cleaning as assigned or needed.
- Overnight Advocate is responsible for being knowledgeable on the client's individual case plan and goals and works to encourage and assist them in meeting those goals.
- All staff are expected to maintain strict confidentiality outside of the organization concerning any client information.
- Overnight Advocate is responsible to respond to crisis calls and complete documentation of those calls.
- Responsible for knowing and carrying out the mission and purpose of Terebinth Refuge as determined by the Board of Directors.

QUALIFICATIONS

- Independent worker
- Ability to communicate professionally with, instruct, guide and support individuals who are considered at risk and traumatized.
- A BS/BA or, Associates degree or working towards in a social service field and or 2 years' experience, is strongly encouraged. The 40-hour Sexual Assault Advocacy training is required and can be offered as part of their Terebinth Refuge training.
- Knowledge of or experience in advocacy and or working with professionals in mental health, corrections, the criminal justice and other social service systems.
- Knowledge of word processing programs and basic Microsoft Office programs.
- Valid Driver's license and ability to transport residents in a TR vehicle.
- Experience with trauma victims preferred, but not required.
- Desire and ability to set personal goals to improve on one's self, including a priority for self-care.